

# How to install the Jobcenter-App



To use the **Jobcenter-App** to its full potential, you need a **jobcenter.digital Konto** (registration). Please register beforehand in a browser at [www.jobcenter.digital](http://www.jobcenter.digital).

**Anmelden**

**JETZT BEI Google Play**

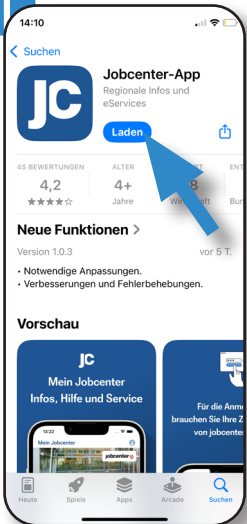


**Laden im App Store**

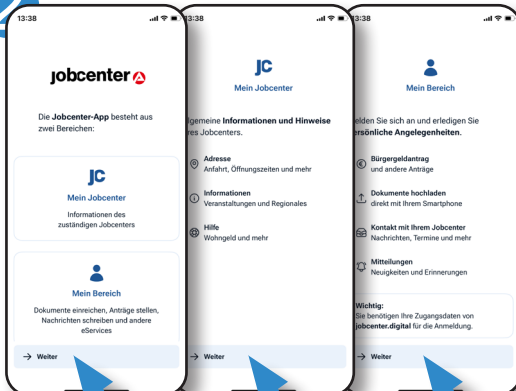


**Have you activated Online Communication in your jobcenter.digital-Konto?** This is the only way to quickly and securely communicate with us and receive Push-Notifications for new messages and changes.

## 1 Download App

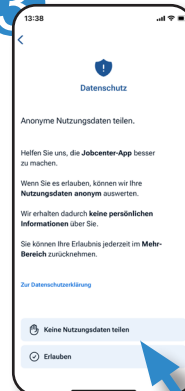


## 2 Start App



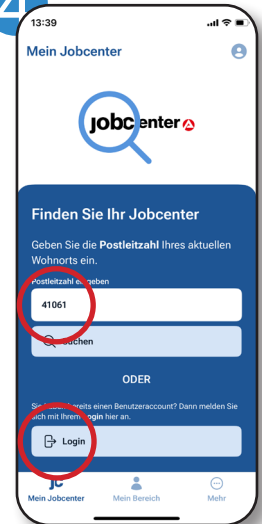
In three short steps, the basic functions of the app are explained.

## 3 Share usage data



Your choice has no impact on the functionality of the app.

## 4 Select Jobcenter

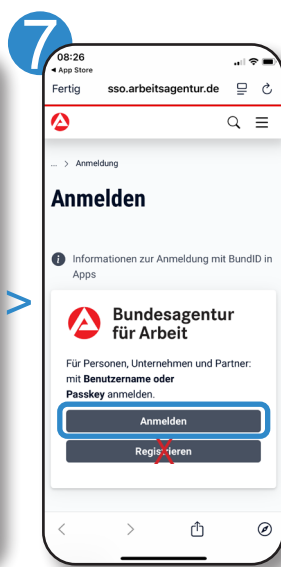
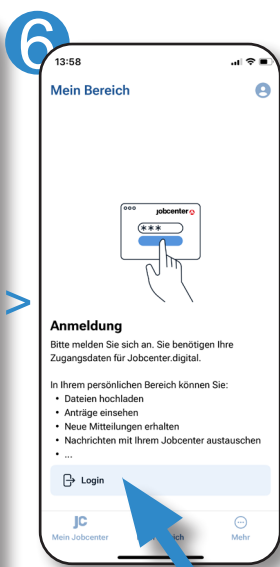


You have 2 options!

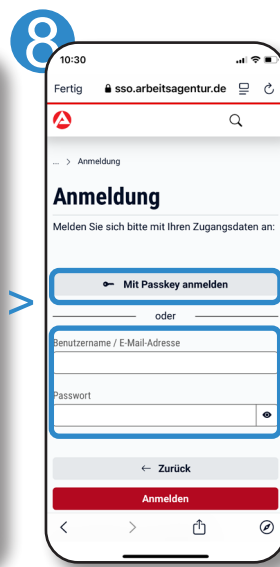
First, you can search for your desired Jobcenter using a postal code (Zip code) and, in the second step log into the app.

Log in directly. The app will determine the Jobcenter responsible for you.

## 5

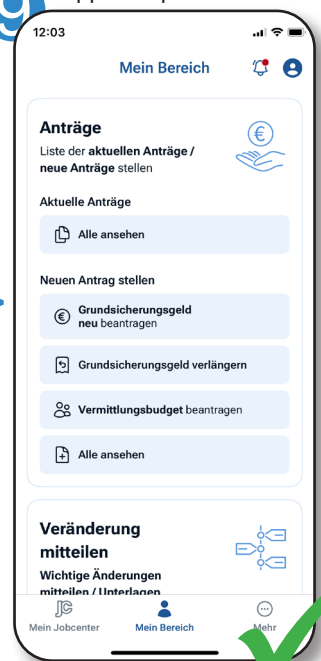


Log in here. Please do not use the app for registration, but a web browser instead!



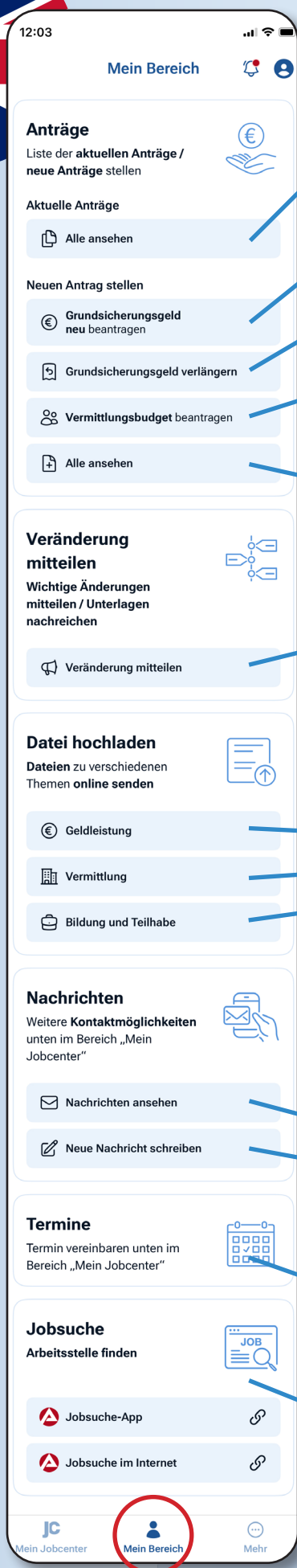
Use your login data from jobcenter.digital: **BA-Secure App**, TOTP or Passkey to log in.

## 9 App set up



In case of technical problems, please contact technical support: 0800 4 5555 01

# All Functions of the Jobcenter-App (My Area)



## View all

Here you can see and edit your submitted applications and you will find the documents sent to the Jobcenter here.

## Apply for Grundsicherungsgeld for the first time

Submit your application for Grundsicherungsgeld online here at your Jobcenter.

## Extend Grundsicherungsgeld

Apply online for the continuation of Grundsicherungsgeld.

## Apply for placement budget

We can reimburse you for the costs incurred during your search for a training position or a job. Apply for the placement budget before you incur costs. You can find the digital application here.

## View all

Here you will find all digital services and offers of your Jobcenter.

## Report changes

Share changes to your personal and financial circumstances online. Our online-forms help you to communicate all important information to us.

## Upload file

Here you can send your documents easily, quickly and securely to your Jobcenter.

**Financial benefits** – when it comes to your Bürgergeld

**Job placement** – when it comes to work and/or qualification

**Education and participation** – when your child receives benefits from the education package.

In the 2nd step, click on  and select the source: Camera, Photo Library or Documents

**TIP:** Photos taken in camera mode are automatically combined into a single document!

Afterwards, you can add a message if required and send the data. 

## Messages

Exchange messages online with your Jobcenter.

Here you will find your received messages.

Here you can write a new message.

## Notice:

To exchange messages with the Jobcenter, you must have agreed to **Online Communication!**

## Appointments

Here you will find upcoming invitations to Jobcenter Mönchengladbach. If you wish an appointment, then send us a message or call us at: 02161 9488 0.

## Job search

Find your new job with the help of the Jobsuche-App or the Job-search on the Internet.